

By-Law XVII - Local Chapter Ordinances

Beta Lambda Chapter

The Constitution and By-Laws of Kappa Psi Pharmaceutical Fraternity, Incorporated shall be the Constitution for this Chapter of Kappa Psi Pharmaceutical Fraternity, Incorporated: all constitutions, by-laws and standing laws by which this Chapter was formerly governed are revoked.

ORDINANCE 1

TITLE

Sec. 1. This Chapter shall be known as Beta Lambda Chapter, hereinafter referred to as the Chapter, according to the Charter granted by Alpha Chapter of Kappa Psi Pharmaceutical Fraternity, Incorporated, hereinafter referred to as the Fraternity, under the date of May, 22nd, 1925.

Sec. 2. No additions to By-Law I, Sec 2 of the Uniform Collegiate Chapter By-Laws.

ORDINANCE 2

MEMBERSHIP

Sec. 1. Members of the Chapter must fulfill certain criteria to be considered a Member in good standing. The Member must pay Chapter dues for the semester, actively participate in the activities, events, meetings, and rituals of Kappa Psi, help to advance the profession of Pharmacy, meet the requirements of the Chapter Membership Policy, and maintain a semester grade point average (GPA) that is in good standing with the University of Toledo College of Pharmacy and Pharmaceutical Sciences. If a Member fails to complete any one of the previously mentioned criteria, he shall be considered a Member in bad standing until deemed otherwise by the Chapter. Members in bad standing forfeit the benefits of being a Member of the Chapter for the next academic semester. If a member is considered to be in bad standing for two consecutive semesters, then said member will be subject to further disciplinary action by the Judiciary and Executive committees. To return to good standing, the Member must pay all dues owed to the Chapter, and meet the aforementioned criteria to obtain good standing set by the Chapter. The Chapter shall abide by applicable rules and policies of University of Toledo pertaining to its student organizations.

ORDINANCE 3

ELECTION OF MEMBERS

Sec. 1. To be eligible for election to the Chapter, a person must fulfill the following requirements: be registered as a full time student within the College of Pharmacy and Pharmaceutical Sciences at the University of Toledo, have a semester GPA that is in good

standing with the University of Toledo College of Pharmacy and Pharmaceutical Sciences, complete one (1) philanthropy and one (1) fundraising event, show sufficient interest and participation in the pledging process, pay dues by the end of the pledging process, pass a cumulative examination of all materials presented, and be deemed worthy of becoming a Member by the Chapter.

Sec. 2. No additions to By-Law III, Sec. 2 of the Uniform Collegiate Chapter By-Laws.

ORDINANCE 4 OFFICERS AND ORDER OF ELECTION

Sec. 1. The Officers of the Chapter and Order of Election shall be: Regent, Regent-Elect, Vice Regent, Secretary, Treasurer, Historian, Chaplain, Sergeant-at-Arms, Grand Council Deputy, Webmaster, Pledge Master, Social Chair, Graduate Relations Chair, Professionalism Chair, and co-Grand Council Deputy.

ORDINANCE 5 QUALIFICATION, ELECTION AND INSTALLATION OF OFFICERS

Sec. 1. Candidates for Office may not hold multiple Officer positions unless a position is not filled. Candidates for Offices shall be nominated verbally two (2) weeks prior to elections until one (1) week prior to Election Day (at least two weeks before Spring Examinations). The nominated Member shall have one (1) week to accept or deny their nomination. The week prior to Election Day, candidates shall have the opportunity to campaign for their position and give the Members time to consider the candidates. Elections shall take place the first meeting of April. The position of Regent shall be voted upon according to the previously mentioned guidelines but during the Fall Semester to allow for a lengthened period of training. If the Regent Elect is unable to continue on to become Regent due to ineligibility, his position shall be voted on at the same time as the other Officer positions.

Sec. 2. No additions to By-Law V, Sec. 2 of the Uniform Collegiate Chapter By-Laws.

Sec. 3. No additions to By-Law V, Sec. 3 of the Uniform Collegiate Chapter By-Laws.

Sec. 4. All newly elected Officers shall be initiated the week prior to the University of Toledo's Spring Final Examination week.

Sec. 5. No additions to By-Law V, Sec. 5 of the Uniform Collegiate Chapter By-Laws.

Sec. 6. No additions to By-Law V, Sec. 6 of the Uniform Collegiate Chapter By-Laws.

Sec. 7. No additions to By-Law V, Sec. 7 of the Uniform Collegiate Chapter By-Laws.

ORDINANCE 6 DUTIES OF OFFICERS

Sec. 1. The Regent-Elect will serve as the Regent once the term of the current Regent expires. The Regent-Elect shall become conversant in all aspects of the office of Regent. The Regent-Elect shall attend all functions and meetings at which the Regent's attendance is required, so as to be fully trained before assuming the office of Regent. The Regent-Elect shall assist the Regent and/or Vice Regent in coordinating the activities of the Executive Committee. The Regent-Elect shall assist the Regent in completing the annual Progress Report Form. The Regent-Elect shall assist the Pledge Master in all endeavours related to pledging and shall attend all functions and meetings at which the Pledge Master's attendance is required.

Sec. 2. The Vice Regent is responsible for ensuring all committees are completing their duties and responsibilities. The Vice Regent is responsible for the creation of the Fall Formal Planning Committee if needed and the planning and implementation of the Annual Fall Formal Event.

Sec. 3. The Secretary shall assume the responsibilities of recording the minutes at all general Member meetings and Executive meetings, gathering, organizing, and storing all records, and hold the Ritual Officer position. In addition, they shall assume the responsibility of sending out all correspondences to Members as well as with the Offices of Province and Nationals. The Secretary shall be a member of the Graduate Relations Committee.

Sec. 4. No additions to By-Law VI, Sec. 4 of the Uniform Collegiate Chapter By-Laws..

Sec. 5. The Treasurer shall be the Finance Committee Chairman and is responsible for the fundraising events throughout the year.

Sec. 6. No additions to By-Law VI, Sec. 6 of the Uniform Collegiate Chapter By-Laws.

Sec. 7. The Historian shall maintain the Kappa Psi Beta Lambda History Book and annual scrapbooks. The Historian shall be the Public Relations Committee Chairperson.

Sec. 8. The Chaplain is responsible to provide a presentation to the active members about the rituals and practices of Kappa Psi. The Chaplain shall clarify the duties of the Ritual Officers. The Chaplain shall be the Philanthropy Committee Chairman.

Sec. 9. The Sergeant-at-Arms shall assist the Treasurer in the collection of all dues, fines or financial obligations, as per the Chapter's Bylaws or voted actions. The Sergeant-at-Arms shall be the Risk Management Committee Chairman and shall serve as the chairperson of the Legislative Committee, due to his extensive knowledge of the By-Laws.

Sec. 10. The Grand Council Deputy shall be the Chairperson of the Judiciary Committee. If needed, the Grand Council Deputy shall be the Chairperson of the Auditing Committee.

Sec. 11. No additions to By-Law VI, Sec. 11 of the Uniform Collegiate Chapter By-Laws.

Sec. 12. The Chaplain shall declare Ritual Officers upon determination of election results. Officers of the Ritual shall be assigned by the Chaplain at the beginning of the scholastic year. These Officers are to be expected to be present at all events the Ritual is performed and if unable to attend, must find a replacement in an appropriate time frame prior to the event.

Sec. 13. No additions to By-Law VI, Sec. 13 of the Uniform Collegiate Chapter By-Laws.

Sec.14. The Webmaster shall maintain the Chapter website. The Webmaster by being elected shall also serve as a member of the Executive Committee. Responsibilities include updating the Chapter website with current information as needed throughout the school year and creating electronic documents as needed. The Webmaster shall serve as the Chairperson of the Technology Committee.

Sec. 15. The Pledge Master shall be in charge of the timely and appropriate development of the Chapter's pledges into Kappa Psi Brothers. The Pledge Master shall also be responsible for the proper execution and management of the Chapter's plan for pledging. At the beginning of the pledge process, the Pledge Master shall instruct and ascertain that the pledges have reviewed and understand Kappa Psi's risk management, hazing, alcohol/ substance abuse, sexual harassment, and picture policies. The Pledge Master shall schedule and coordinate the Chapter's rush events as directed by the Chapter; address issues arising during pledging; manage the logistics required for successful pledging; and act as the Chapter's liaison between the Brothers and the pledges.

Sec. 16. The Social Chair shall plan and organize social activities which will strengthen the fraternal bonds within the Chapter. The Social Chair shall also coordinate events with other Chapters of the Fraternities. The Social Chair shall serve as the Chairperson for the Social Committee.

Sec. 17. The Graduate Relations Chair shall facilitate communications and interaction between the collegiate brothers and graduate brothers (both those who graduated from the collegiate chapter and those in the associated graduate chapter). The Graduate Relations Chair shall be in charge of creating and sending a bi-yearly newsletter that informs graduate brothers of local chapter activities, and coordinating events with the Graduate Chapter to increase fraternal bonds between the chapters, such as the annual STAG event and Homecoming event. The Graduate Relations Chair shall serve as the Chairperson for the Graduate Relations Committee.

Sec. 18. The Professionalism Chair shall plan, develop and implement professional activities which will achieve the objectives and promote the best interests of the Fraternity. The Professionalism Chair shall serve as the Chairperson for the Professional Relations Committee and Scholarship Committee.

ORDINANCE 7 COMMITTEES AND THEIR DUTIES

Sec. 1. The Chapter shall have the following standing committees; Executive, Judiciary, Legislative, Scholarship, Graduate Relations, Social, and Risk Management.

Sec. 2. The Chapter may also have the following as standing committees when required; Finance, Auditing, Professional Relations, Interfraternity, Chapter House, Athletic, Public Relations, Technology, and Philanthropic.

Sec. 3. No additions to By-Law VII, Sec. 3 of the Uniform Collegiate Chapter By-Laws.

Sec. 4. No additions to By-Law VII, Sec. 4 of the Uniform Collegiate Chapter By-Laws.

Sec. 5. The duties of the committees listed in Section 1 and 2 of this By-Law shall be:

Sub-Sec. A. No additions to By-Law VII, Sec. 5, Sub-Sec A. of the Uniform Collegiate Chapter By-Laws.

Sub-Sec. B. The Grand Council Deputy shall be the Chairperson of the Judiciary Committee in a time of need. If the Grand Council Deputy is directly involved with the issue in question, the Sergeant-at-Arms shall be the Chairperson of the Judiciary Committee in his stead.

Sub-Sec. C. The Chairman of the Legislative Committee shall be the Sergeant-at-Arms who shall oversee the review of the By-Laws and Ordinances.

Sub-Sec. D. The Scholarship Committee shall develop a program for promoting scholarship and research by the Chapter's Members. The Committee shall organize events to promote the academic endeavours of the Members of the Chapter. The Chairman of this Committee shall be the Professionalism Chair.

Sub-Sec. E. The Graduate Relations Committee shall be responsible for the planning and organization of the yearly STAG event.

Sub-Sec. F. The Social Committee shall act as an interested party between the Chapter and other Kappa Psi Chapters, and chapters of other fraternities, on matters of mutual interest to promote friendly and co-operative spirit between Kappa Psi Pharmaceutical Fraternity and other fraternities. The Committee shall also act with similar committees or bodies from other fraternities to advance the interest of Greek Letter Societies, and shall act as agent, intermediary, or ambassador between Kappa Psi Pharmaceutical Fraternity and other fraternities. The Social Chair shall be the Chairman of the Social Committee.

Sub-Sec. G. The Risk Management Committee shall review and assess the Chapter's Risk Management Policy annually as well as present the Risk Management Policy to the Chapter every academic semester. The Sergeant-in-Arms shall be the chairman of this committee.

Sub-Sec. H. The Finance Committee shall plan and implement fundraising events that will be conducted throughout the year. The Treasurer shall be the Chairperson for the Finance Committee.

Sub-Sec. I. The Grand Council Deputy shall be the Chairperson for the Auditing Committee.

Sub-Sec. J. The Professionalism Chair shall be the Chairperson of the Professional Relations Committee.

Sub-Sec. K. No additions to By-Law VII, Sec. 5, Sub-Sec K. of the Uniform Collegiate Chapter By-Laws.

Sub-Sec. L. No additions to By-Law VII, Sec. 5, Sub-Sec L. of the Uniform Collegiate Chapter By-Laws.

Sub-Sec. M. No additions to By-Law VII, Sec. 5, Sub-Sec K. of the Uniform Collegiate Chapter By-Laws.

Sub-Sec. N. The Public Relations Committee shall publicize Kappa Psi activities on the University of Toledo Main Campus and Health Science Campus. The committee shall prepare a semiannual Chapter Newsletter for distribution to the Fraternity. The Chairman of this Committee shall be the Historian.

Sub-Sec. O. The Technology Committee shall assist the Webmaster in all of his duties and responsibilities. The Webmaster shall be the Chairperson of the Technology Committee.

Sub-Sec. P. The Philanthropic Committee shall plan and implement philanthropic programs which will assist the community and achieve the objectives and promote the best interests of the Fraternity, while developing the professional character of its Members. The Chaplain shall be the Chairperson of the Philanthropic Committee.

Sec. 6. Each general committee will hold no less than 2 meetings per month at times designated by the Committee Chairperson. Each officer that is part of the Executive Committee shall be required to meet every other week, starting on weeks 2 and 4 on Sundays during the academic school year, at a time and place to be determined at the start of each semester.

Sec. 7. No additions to By-Law VII, Sec. 7 of the Uniform Collegiate Chapter By-Laws.

ORDINANCE 8 RECORDS

Sec. 1. No additions to By-Law VIII, Sec. 1 of the Uniform Collegiate Chapter By-Laws.

ORDINANCE 9 UNETHICAL CONDUCT

Sec. 1. No additions to By-Law IX, Sec. 1 of the Uniform Collegiate Chapter By-Laws.

Sec. 2. No additions to By-Law IX, Sec. 2 of the Uniform Collegiate Chapter By-Laws.

Sec. 3. No additions to By-Law IX, Sec. 3 of the Uniform Collegiate Chapter By-Laws.

ORDINANCE 10 MEETINGS

Sec. 1. Business meetings of the Chapter shall be conducted every other week, starting on weeks 1 and 3 on Sundays during the academic school year, at a time and place to be determined at the start of each semester at the discretion of the Regent.

Sec. 2. No additions to By-Law X, Sec. 2 of the Uniform Collegiate Chapter By-Laws.

Sec. 3. No additions to By-Law X, Sec. 3 of the Uniform Collegiate Chapter By-Laws.

ORDINANCE 11 DUES

Sec. 1. No additions to By-Law XI, Sec. 1 of the Uniform Collegiate Chapter By-Laws.

Sec. 2. Each Member is required to pay one hundred and thirty dollars (\$120) to the treasurer for dues during the fall semester and one hundred and twenty five dollars (\$125) during the spring semester. The fore mentioned value for dues will cover funds needed for the following items: \$20 for Province dues and expenses, \$40 for National dues and expenses, \$20 for annual Risk Management fee, \$20 for merchandise that will be available to current members in good standing, and \$20 for funding of local chapter events and activities. Spring Semester Dues shall be increased by five dollars (\$5.00) to cover funds needed for the Technology Committee.

Sec. 3. No additions to By-Law XI, Sec. 3 of the Uniform Collegiate Chapter By-Laws.

Sec. 4. Any Member who has not paid said dues on or before the date specified by the Treasurer, or who is in arrears for fines or assessments shall be summarily deemed not to be in good standing until all dues are paid.

Sec. 5. No additions to By-Law XI, Sec. 5 of the Uniform Collegiate Chapter By-Laws.

ORDINANCE 12 SECRECY

Sec. 1. No additions to By-Law XII, Sec. 1 of the Uniform Collegiate Chapter By-Laws.

Sec. 2. No additions to By-Law XII, Sec. 2 of the Uniform Collegiate Chapter By-Laws.

ORDINANCE 13 RITUAL OF INITIATION

Sec. 1. No additions to By-Law XIII, Sec. 1 of the Uniform Collegiate Chapter By-Laws.

ORDINANCE 14
QUORUM

Sec. 1. No additions to By-Law XIV, Sec. 1 of the Uniform Collegiate Chapter By-Laws.

ORDINANCE 15
PARLIAMENTARY PROCEDURE

Sec. 1. No additions to By-Law XV, Sec. 1 of the Uniform Collegiate Chapter By-Laws.

ORDINANCE 16
AMENDMENTS (LOCAL CHAPTER ORDINANCES)

Sec. 1. No additions to By-Law XVI, Sec. 1 of the Uniform Collegiate Chapter By-Laws.

Sec. 2. No additions to By-Law XVI, Sec. 2 of the Uniform Collegiate Chapter By-Laws.

Sec. 3. No additions to By-Law XVI, Sec. 3 of the Uniform Collegiate Chapter By-Laws.

Sec. 4. No additions to By-Law XVI, Sec. 4 of the Uniform Collegiate Chapter By-Laws.

Reviewed and Approved by the Chapter on: September 8, 2013.

Reviewed and Approved by Grand Counselor Robert Mancini and the Legislative Committee of Kappa Psi Pharmaceutical Fraternity, Inc on: September 23rd, 2013.